

VILLAGE OF PALMER
MINUTES
WEDNESDAY, November 13, 2024

Notice of the meeting was given in advance thereof by posting at the Palmer Village Office, Pinnacle Bank, and the US Post Office; the designated method of giving notice. Advance notice of the meeting was also given to the Chair and the Board of Trustees. Availability of the agenda was communicated in the advance notice. All proceedings hereby shown were taken while the meeting was open to the attendance of the public. Others attending were Collins Hagg, Troy Tibbits, and one citizen.

BOARD MEMBERS PRESENT: Michael Thompson, Kevin Bremer, Charlie Berney, Anthony Eckstrom, and Mickey Davis. ABSENT: None.

The Chair opened the meeting at 6:28 p.m. and stated that the Open Meetings Act is posted on the west wall of the Village Office where the Village Board of Trustees meet and is available to the public.

Motion by Berney, seconded, by Eckstrom, to approve and accept the minutes from the October 9th, 2024 meeting. All present voted AYE. Motion carried.

Motion by Davis, seconded, by Berney, to approve October 2024 treasurer report.

Motion by Eckstrom, seconded, by Berney to make credit of \$302.40 onto Melissa Beck utility bill account for over payment of broken meter. All present voted AYE. Motion carried.

Davis had to leave meeting.

Motion by Bremer, seconded, by Berney, to approve the Palmer Community Club to place Marquee at park. All present voted AYE. Motion carried.

The discussion for Street Superintendent Contracts was tabled till next meeting.

Motion by Bremer, seconded, by Berney to a lot \$200.00 of Chamber Palmer dollars per family for the three families that help with the Village clean up days. All present voted AYE. Motion carried.

Discussion for a new Employee Policy and Procedure Manual, this will start with a draft by Bremer, Natalie and Nancy and will be presented at the December meeting.

Motion by Bremer, seconded, by Berney to table all reviews till December meeting and to increase wages by \$2.00. All present voted AYE. Motion carried.

Motion by Bremer, seconded by Berney to introduce Ordinance Number 278 to set wages for the 2024-2025 fiscal year and waive the three- reading rule. All present voted AYE, Motion passed. Motion by Bremer, seconded by Berney approve Ordinance Number 278 to set wages for fiscal year 2024-2025. All present voted AYE. Motion carried.

Motion by Bremer, seconded, by Eckstrom to turn over nuisance property over to Lawyer if not paid and fixed as in letter that is to be delivered to Tom Hake by Merrick County Sherriff. All present voted Aye. Motion carried.

Moved by Bremer, seconded, by Berney, to introduce Ordinance Number 279 to approve the adopting an amended the Economic Development program and waive the three – reading rule. All present Aye. Motion passed. Motion by Bremer, seconded, by Eckstrom, to approve Ordinance Number 279 to adopting an amended the Economic Development Program. All present voted AYE. Motion carried.

Moved by Bremer, seconded, by Berney, to introduce Ordinance Number 280 to Adopt and impose a 1.5% sales and use tax and waived the three-reading rule. All present voted AYE, motion passed. Motion by Berney, seconded, by Eckstrom, to approve Ordinance Number 280 to Adopt and impose a 1.5% sales and use tax. All present voted AYE , Motion carried.

Moved by Eckstrom, seconded, by Berney, to approve the Policy and Procedure Manual for the Economic Development Program. All present voted AYE, Motion carried.

Citizen concerns: Melissa Beck asked for her over payment of broken meter that caused the high water bill to be credited back onto her account if possible.

Reports from Maintenance: The mower was taken to Baird Sautter, a local machinic, look over and fixed the mower. Mower works and has been mowed with. Palmer Public School main meter in janitors room has been found not working. We will call the school and let them know of this and new meter will be bought to replace broken one.

Reports from Village Clerk / Treasurer: BNSF was to get a check to them after the deed was in hand for the purchase of the land for the pool. Auditors could not find a check for this and a call is made out to railroad to see if a check was sent to them in July. If not a check will need to be made out to railroad for purchase of land. ACH accounts were billed out under Octobers report and so some accounts may have been off, a letter was sent out to all who this effected with the amount that was either a credit on the account or an amount still owed. Nancy Bryan with MMC Consulting will be here until the end of November, possibly first week of December.

Motion by Bremer, seconded, by Eckstrom, to approve the following bills. All present voted AYE, Motion carried.

11/12/2024 11:28:52 AM		Check Approval List				Page 1 of 1
Pay#	Vend#	Vendor Name	Invoice	Description	Due Date	Amount
26		AKRS	4013875	Z925M - ST PAUL PARTS SALE	11/13/2024	9.48
27		AMAZON	4134634	MINI FRIDGE FOR OFFICE	11/13/2024	158.24
28		BAIRD'S OUTDOOR POWER	147	REPAIR ON JOHN DEERE VILLAGE	11/13/2024	505.53
29		BLACKHILLS ENERGY		GAS BILL FOR VILLAGE OFFICE	11/13/2024	48.87
30		BLACKHILLS ENERGY		GAS BILL FOR THE PUMP HOUSE	11/13/2024	54.72
57		BLACKHILLS ENERGY		PUMP HOU NOVEMBER PUMP HOUSE NATUR	11/26/2024	82.58
58		BLACKHILLS ENERGY		VILLAGE BLVILLAGE BUILDING NATURAL GAS	11/26/2024	48.96
31		BOK FINANCIAL CORP TRUST SERVIC	FNPALMER SEWER	BOND PAYMENT AND PA	11/13/2024	882.75
33		EAKES	9021728-0	OFFICE SUPPLIES	11/13/2024	87.47
32		EAKES	9024460-0	OFFICE CHAIR INVOICE	11/13/2024	379.85
56		EAKES	9036235-0	OFFICE SUPPLIES	11/13/2024	118.76
43		FRONTIER-PHONE		VILLAGE PHONE LINES OCT-19 - N	11/13/2024	220.98
44		FRONTIER-PHONE		WATER ALARM LINE OCT 1 - OCT	11/13/2024	120.45
67		GREENER GRASS	000935	4TH APPLICATION OF FALL / WINT	11/13/2024	1,500.00
45		HAWKINS	6887856	CHEMICALS FOR WATER	11/13/2024	1,408.11
38		INTUIT	P1-9941501	INTUIT QUICKBOOS RENEWAL AN	11/13/2024	813.20
24		MERRICK COUNTY SHERIFFS DEPT		GENRAL PAPER SERVICE FOR TO	11/6/2024	50.00
46		MID-NEBRASKA DISPOSAL INC	2852-427	FALL CLEAN UP UNLOAD AND LO/	11/13/2024	1,691.44
55		MILLER & ASSOCIATES CONSULTING	1308		11/13/2024	2,100.00
47		MMC CONSULTING LLC	47	TRAINING / PREPAIR FOR AUDIT	11/13/2024	6,881.25
63		NEBRASKA DEPARTMENT OF LABOR	2432716166	UNEMPLOYMENT 3RD QUARTER 20	10/31/2024	345.90
61		NEBRASKA DEPT OF REVENUE-State	01B008298	SALES TAX FORM 10 JUNE	11/26/2024	454.92
60		NEBRASKA DEPT OF REVENUE-State	01B008298	JULY SALES TAX FORM 10	11/26/2024	455.77
59		NEBRASKA DEPT OF REVENUE-State	01B008298	FORM 10 AUGUST PAYMENT FOR	11/26/2024	450.06
62		NEBRASKA DEPT OF REVENUE-State	01B008329	SALES TAX FORM 10 SEPT	11/26/2024	568.19
41		NEBRASKA DEPT OF REVENUE-State	21B001286	NEBRASKA INCOME TAX WITHHOL	11/13/2024	329.06
42		NEBRASKA DEPT OF REVENUE-State	21P000573	NEBRASKA STAE WITHHOLDING C	11/13/2024	622.65
25		PALMER LOCAL MARKET LLC		POOL KICKBALL SUPPLIES	11/13/2024	69.96
48		PALMER SERVICE CENTER		FUEL, REPAIRS	11/13/2024	922.96
35		PALMER UNITED STATES POST OFFIC		POSTAGE FOR OCTOBER / NOVE	11/13/2024	82.24
66		PINNACLE BANK	10/31/2024	SERVICE CHARGE FOR WORKFO	10/31/2024	10.00
49		REEDS DO IT BEST LLC	10312024	OCTOBER PURCHASES-VARIOUS	11/13/2024	320.13
40		RETIREMENT PLAN CONSULTANTS LL	3538727	SEPTEMBER 457B CONTRIBUTION	11/13/2024	701.78
39		RETIREMENT PLAN CONSULTANTS LL	3555545	OCTOBER 457B CONTRIBUTION	11/13/2024	1,071.00
50		SERVICE - TECH INC.	991536	WATER TESTING	11/13/2024	67.00
53		SHOTKOSKI SERVICE LLC	VOP110724		11/13/2024	225.00
51		SIKYTA LAW OFFICE		OCTOBER 2024 LEGAL FEES	11/13/2024	262.50
52		SOUTHERN PUBLIC POWER DISTRICT		OCTOBER 2024 ELECTRIC BILLS	11/13/2024	2,006.00
54		TRIPLE T DISPOSAL	2528	TRASH PICK UP BILL	11/13/2024	4,545.00
36		UNITED STATES TREASURY		941 DEPOSIT ADDITIONAL AMOUN	11/13/2024	14.34
34		UNITED STATES TREASURY	34024227	OCTOBER 941 MONTHLY DEPOSIT	11/13/2024	4,134.70
37		USCELLULAR		CELL PHONE BILL	11/13/2024	278.93
64		USCELLULAR	10/07/2024	OCTOBER CELL PHONE BILL	10/7/2024	278.84
65		USCELLULAR	10/21/2024	PAY OFF ON CLERK PHONE	10/21/2024	566.10
						\$35,945.57

Report Selection: Check Approval List - By Vendor
 Date Range Selection: Disregard Date Range
 Starting Date: 10/1/2024
 Ending Date: 10/31/2024
 Banks: All
 Bank Acct#:
 Include Printed Checks:

Oct. Net Pay \$ 14,970.83
 United States Treasury
 Penalty + interest
 for June 2023 - \$ 244.94

Motion by Berney, seconded, by Davis, to adjourn the meeting at 7:50 pm. All present voted AYE, Motion carried.

Michael Thompson
Chair

Natalie Foulk
Village Clerk/Treasure